



English Bridge Education and Development

Bridge Education & Development Manager - Salary £26,500 per annum

Full Time 35 Hours, Home based with some travel to Aylesbury

Closing date for completed applications – **30th of December 2021**

Interview date – **10th of January 2022**

DESCRIPTION

English Bridge Education and Development (EBED) require a Bridge Education & Development Manager to manage, develop and deliver successful education & development projects and maintain delivery of associated education services for EBED. We are looking for a confident candidate with experience of teaching bridge and actively playing club bridge. Ideally, you will also have some experience of tournament directing. You should be able to evidence these skills along with the ability to communicate effectively, problem solve, influence and possess a strong understanding of the processes involved in the effective day to day operation and development of training programs and projects.

About English Bridge Education & Development

- Our mission is to promote and develop bridge as a social and community activity, to facilitate all education relating to bridge, to produce books and educational materials and to help associations and clubs promote duplicate bridge in their organisation.
- We publish a portfolio of books for learners, from beginners to improvers.
- We organize and run courses for bridge teachers and tournament directors.
- We host and manage the English Bridge Teacher Association.
- We promote bridge in schools and universities.

How you'll make a difference

You will manage, develop and deliver successful education & development projects and maintain delivery of associated education services for EBED to all key stakeholders ensuring all our programs and projects are aligned for delivery within allocated budgets and timelines.

What you'll bring to the table

You will have the confidence to drive integrated ways of working. Using best practice, you will provide operational support to deliver our charitable objectives. You will plan and implement delivery of projects relating to your role, meeting individual goals, timelines and budgets and will work together with the team to deliver organisational objectives.

In order to view the full job description, please email your CV together with a covering letter stating why you feel you are suitable for this role to giorgio@ebedcio.org.uk. The closing date for completed applications is **30th of December 2021**. Successful applicants should be available to attend an interview on **10th of January 2022** via Zoom.