



MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE EBU LIMITED
held via Zoom, Thursday 20th October 2022 at 1pm

Present:

Ian Payn (IP) (Chair)	Rob Lawy (RL)
Cathryn Fox (CF) (Vice Chair)	Tony Russ (TR)
Kay Preddy (KP) (Treasurer)	Patrick Shields (PS)
Gordon Rainsford (Chief Executive) (GR)	Gayle Webb (GW)
Adrian Darnell (AD)	

1. Apologies for Absence

No apologies for absence

2. Minutes and Approval from the meeting of 15th September 2022

a. Accuracy

There were no matters of accuracy.

b. Matters Arising

No matters arising.

TR asked for an update on the meeting with EBED following the previous Board meeting. IP confirmed that there has not yet been a meeting due to requests from EBED to delay the meeting. IP confirmed EBED will have a presence at the AGM and will provide a report for the meeting. AD asked for the report to be provided to the Board prior to the meeting.

3. AGM Agenda Items

IP asked if the Board all had a chance to read KP's report.

i. Early Forecast for 23/24

KP talked through the Early Forecast 23/24 report. She noted that the reason for the preparation of an Early Forecast for 2023/24 was to understand the impact of the competitions proposal and what that might mean for the rest of the financials and to be ready to assess any alternative proposal. It also gives an early indication of what fee increases we might propose at the AGM.

KP noted that the Early Forecast shows a small surplus for 23/24.

The Board agreed that the assumptions in the Early Forecast 23/24 are sound and agreed to the proposals contained therein. However, the proposals are contingent upon the competition proposal being accepted by the counties. If counties reject the competitions proposal, an alternative financial

proposal will need to be proposed. It was noted that the financial proposal needs the agreement of 50% of shareholders.

KP suggested that a positive communication be sent from the Board to members explaining developments especially those that are directly beneficial to members. It was agreed that CF would create a first draft of such a communication and that each Board member would send their thoughts about items for inclusion to CF.

4. Annual Report Section Allocation

IP talked through the sections of the Annual Report for the AGM:

1. Regulatory
2. Finance (KP)
3. Clubs and Club Services (GW & JL)
4. Membership Development (GR)
5. Executive Working Groups (Marketing, Competitions & Education) (CF, RL & AD)
6. Media Coverage (SK)
7. International Performances (Selection Committee Chair)
8. Regulation (Steve Green)
9. Tournaments & Competitions (RL & PS) (What has happened in the past year)
10. Tournament Directors Development Group (Peter Clinch)
11. EBU Engagement with Counties (TR)
12. EBU Headquarters Aylesbury, IT matters, staff & AGM

IP asked to make it as clear as possible when distributing the papers for the AGM, what the role of the shareholders entails. IP will provide this for KC to include in the communications to shareholders.

All papers should be sent to shareholders within two weeks.

5. CE Report

The CE report was circulated prior to the meeting. No further discussion was had about the report.

6. Terms of Reference for Laws & Ethics Committee

GR confirmed there were two small changes made. The Board agreed the changes to the Terms of Reference for the Laws & Ethics Committee. They will be returned to the L&E Secretary of the EBU.

GR will check with KD if the Selection Committee Terms of Reference need to be updated.

7. Dates of Meetings Next Year

The Board agreed the following dates for meetings in 2023:

Board:

Thursday 12th January (Zoom) to start at 11am

Thursday 23rd March (Zoom) to start at 11am

Wednesday & Thursday 21st/22nd June (EBU Offices, Aylesbury) to start at 1pm

Thursday 14th September (Zoom) to start at 1pm

Thursday 19th October (Zoom) (*AGM items*) to start at 1pm

AGM: Wednesday 29th November (Imperial Hotel, London tbc*) to start at 1pm

*Venue needs to be confirmed

8. AOB

None

Next Meeting:

Thursday 12th January (Zoom) *to start at 11am*

Future Meetings:

Thursday 23rd March (Zoom) to start at 11am

Wednesday & Thursday 21st/22nd June (EBU Offices, Aylesbury) to start at 1pm

Thursday 14th September (Zoom) to start at 1pm

Thursday 19th October (Zoom) (*AGM items*) to start at 1pm

AGM: Wednesday 29th November (Imperial Hotel, London tbc*) to start at 1pm

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Meeting closed at 14:55

Action Points

Date	Action	Person Responsible	Status
20/10/22	All Board members will send 3-4 ideas for the newsletter to CF	All	
20/10/22	Annual Reports should be completed and sent to GR within two weeks	All	
20/10/22	GR will check with KD if the Selection Committee Terms of Reference need to be updated.	GR	
20/10/22	GR will discuss a possible role within club and county liaison with HB	GR	