

## OFFICE SERVICES

### Printing

	Black & White	Colour
White Paper & printing per sheet	3p	6p
Colour Paper & printing per sheet	4p	8p
Laminating Pouches A3	20p	
Laminating Pouches A4	10p	
Laminating Pouches A5	5p	
Staff time per hour	£9.00	
Postage & Packing	Dependant on numbers	

Please contact Amanda Williams 01296 317200 [amanda@ebu.co.uk](mailto:amanda@ebu.co.uk)

### Tournament Equipment Hire

For affiliated Clubs and County Associations only-All prices quoted include VAT; all items strictly subject to availability

Table & cloth	£1.60 per unit per day	
Table, cloth & bidding boxes	£2.50 per unit per day	
Bridgemates & c/w server	65p per unit per session	
Use of Duplimate machine only (own boards, cards & operator)	10p per board	
Duplimate Boards	30p per board	<b>(Non affiliated)</b> 35p per board
Photocopying (e.g. hand records)	12p double sided	8p single sided
All inclusive rate for one day events (including Bridgemates,) <i>Tables, cloths, bidding-boxes, hand records, bridgemates and any specialized stationery (not including score cards or convention cards)</i>		£4.00 per unit, per day,
All inclusive rate for one day events (excluding Bridgemates,) <i>Tables, cloths, bidding-boxes, hand records and any specialized stationery (not including score cards or convention cards)</i>		£3.50 per unit, per day,
Standard stationery (e.g. scorecards, convention card)		Bridge Shop prices

Please contact Leszek Lubaszewski 01296 317204 [leszek@ebu.co.uk](mailto:leszek@ebu.co.uk)

### Room hire

	Full Day	Half Day
Meeting Room - Suitable for board style meeting up to 16 people.	£60	£30
Library	£40	£20
Tea & Coffee available at an additional charge.	£2 per person.	

Please contact Amanda Williams 01296 317200 [amanda@ebu.co.uk](mailto:amanda@ebu.co.uk)

Karen Durrell  
Office Manager