



## EBU COUNTY CONSTITUTION SELF CERTIFICATION

The County Constitution Self-Certification form is designed to be an aid, tool and final checklist for Counties when updating their County Constitution. Once a county has reviewed their constitution, they will need to confirm that all relevant sections included in the self-certification form are present within their constitution.

The self-certification form will need to be signed and returned in conjunction with new County Constitution.

The self-certification form is on the page below.

Corporate Governance Guidance links are available on the final page. Please note these links were correct at 28/09/2022. Since that date, they may have changed or been removed. If you notice any broken links, please email [comms@ebu.co.uk](mailto:comms@ebu.co.uk).



## COUNTY CONSTITUTION SELF CERTIFICATION FORM

County \_\_\_\_\_

On behalf of the above County, I confirm to the English Bridge Union (EBU) that the following sections are present in our County Constitution:

- a. Management of the Association
- b. Membership of the Association
- c. Meeting of the members
- d. Members' Behaviour
- e. Affiliated clubs
- f. Amendments to the Constitution
- g. A schedule of disciplinary processes

I confirm that the Constitution includes the following provisions:

1. The requirement to follow the bye laws and articles, policies, rules and regulations of the EBU
2. That all individual members of the County must be members of the EBU
3. That all county affiliated clubs must be affiliated to the EBU
4. A definition of the Officers of the Association
5. A requirement to hold an Annual General Meeting and inform all members of such (by whatever means the County deems appropriate)
6. The ability for members to call an Extraordinary General Meeting (EGM) and the details surrounding such meetings.
7. The definition of a quorum for an AGM or EGM
8. A schedule of Disciplinary Processes which align with those set out in the EBU's Bye Laws and model county constitution.

I also confirm I have read and, as far as practicable, taken in to account the EBU's guidelines on corporate governance.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Chairman

Signed \_\_\_\_\_ Date \_\_\_\_\_

Secretary

The following links are to help counties follow best practice in corporate governance.

Useful references

[1] Good Corporate Governance in the voluntary sector

<https://www.charitygovernancecode.org/en>

[2] Clubs and Associations – what is Corporate Governance?

<https://sport.nsw.gov.au/clubs/ryc/governance/goodgovernance>

[3] Model County Constitution

<https://www.ebu.co.uk/documents/official-documents/Model-county-constitution.doc>

[4] Model Club Constitution

<https://www.ebu.co.uk/documents/official-documents/model-club-constitution.doc>

[5] Companies Act 2006

[http://www.legislation.gov.uk/ukpga/2006/46/pdfs/ukpga\\_20060046\\_en.pdf](http://www.legislation.gov.uk/ukpga/2006/46/pdfs/ukpga_20060046_en.pdf)

[6] Definition of an unincorporated association

<http://www.hmrc.gov.uk/manuals/ctmanual/ctm41305.htm>

[7] Unincorporated organisations and Corporation Tax

<https://www.gov.uk/corporation-tax>