

A Conflict of interest Policy (v2.1)

1. This policy applies to the EBU Board and to all committees working within the authority of the EBU.
2. The group Chair is responsible for generating a Register of potential Conflicts-of-Interest for the group (to be filed with the CEO), and for ensuring that this is kept up to date by checking for changes at the start of any meeting.
3. For all meetings of any group, the acting Chair for a given agenda item shall be the group Chair unless they have a vested interest in the topic in which case they shall pass the Chair to the Vice Chair, and if they have a vested interest then the Active Chair shall be one elected from amongst their number by those present with no vested interest.
4. For an agenda item in which any parties have a vested interest, the Acting Chair has the authority to allow parties with a vested interest to be present and to contribute to presentation of facts relevant to the discussion, but such parties shall leave the room when the Acting Chair determines that debate and voting is about to begin. The group shall be considered quorate for decision making if there are at least three present who have no vested interest.
5. Records of meetings shall include a record of who was Active Chair when, and of who was recused and when.

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