



Terms of Reference for the EBU Selection Committee

last updated 24 November 2016

The principal Terms of Reference of the Selection Committee are set by the board and are as follows.-

1. Determine the selection of players and officials to represent England in Open, Women, Seniors, U26, U26 Women, U21, U16 & Mixed international bridge competitions and championships having regard to the document produced by the Board "International Events in which English teams participate"
2. Recommend to the Board the format and conditions for entry of any trial or series of trials, which the Committee considers necessary or desirable, for the purposes of discharging its selection responsibilities.
3. Make suitable arrangements for the training, preparation or coaching of teams selected and squads/training groups.
4. Ensure that there are player agreements for all representative players and the conditions of them are adhered to.
5. Commission reports, from players and/or officials, representing England in international events. Take action if appropriate arising from the recommendations in them
6. Produce an annual Internationals budget/activity plan for approval, in the format required by the Board, that matches the funding allocated plus any additional funding available from sponsorship, grants etc.
 - a) Recommend to the Board which events England will send teams from the categories stated in 1 above
 - b) Recommend to the board the degree to which these will be funded
 - c) Recommend to the board what other International activities can and should be funded.
 - d) Produce cost and income details for each activity
7. Manage the annual budget
 - Ensure that the annual budget agreed by the Board is not exceeded without prior authority and:
 - Operate to financial controls and authorisation limits as set out by the Board
 - Adhere to the EBU's general financial regulations
 - Ensure that the financial support given to teams is clearly set out, and does not exceed the budget available
 - Ensure that such financial support is provided in a cost effective manner
 - Review spend and commitment against budget on a regular basis, and take such corrective action as is necessary.

8. Operate any processes necessary to support the subsidised/free entry scheme to competitions set by the board and trials for junior players that are run by the Selection Committee.
9. Manage the supporting administrative processes for International representation including the creation and maintenance of, invitation letters, Codes of Conduct, acceptance forms etc.
10. Develop a fundraising/sponsorship plan for Internationals and support its implementation.
11. Recommend to the Board, on request, suitable candidates for awards
12. Keep an up to date register of interests for all members of the committee